

Maui Waena Band Boosters Agenda 2021-2022

Agenda 4.13.22

I. Secretary's Minutes

- a. report

II. Treasurer's Report

- a. Report
- b. Submitted bill for mouthpieces to Stacie Takahashi and that check should be in the mail shortly.
- c. Fundraiser is live and is at \$4535 with two weeks to go.
- d. Reimbursement checks were written for other supplies purchased by Mr. May and Mr. Reid.

III. Old Business

- a. [Volunteer Information Form](#) - we may use a different form because additional activities have been tentatively approved. Health and safety plans have been submitted for approval. Will do this as a Google Form this week.
- b. Charms Office Assistant
 - Going to wait until next year and have the boosters provide, less red tape. We are using this for library management and inventory.
- c. Upcoming Expenses. These have been paid.
 - i. Student Instrument Supply.
 1. [Order 1](#)
 2. [Order 2](#)
 3. Sent payment info to Stacy to be paid
- d. End of year concerts @ School. Outdoors.
 - i. Downbeat at 5:30
 - ii. Dates:
 1. May 11 Sixth Grade
 2. May 13 Seventh / Eighth Grade
 - iii. Will ask for 8th graders/high schoolers/parents to chaperone. Students report at 5:00 pm, downbeat at 5:30 pm. Need leis for VIPs, probably from Costco, about \$6 each. Will make an honored guest list and get RSVPs.
- e. Band Banquet. Will send out dress code once we get approval. Will cost about \$1800, with check written directly to Maui Beach. Cost for decorations and certificates will be reimbursed to Mr. May and Mr. Reid.
 - a. May 18 @ 5:00 p.m.; Maui Beach Hotel
 - i. Sign in table (1-2 people) - need volunteers
 - ii. Leis for special guests ~15, buy from Costco
 - iii. RSVPS by Band Booster Board (5/14) - waiting for approval of health and safety plan before sending invitations
 - iv. Head count due 5/9, with payment @ \$30/person; if 150 people or more, they will not charge us to rent the space. If less than 150 people, \$500 to rent the space. We have 123 students.

- v. Simple decorations. Will look to see if three are some at school, but we will keep it simple and keep costs down. Maybe just tablecloths. Can arrive at 4:00 pm to set up and need to vacate by 9:00 pm.
- vi. DJ - Mr. May?
- vii. 5:00- 5:45 Dinner
- viii. 5:45 to 6:00 Awards - certificates instead of trophies in the interest of lead time.
- ix. 6:00-7:00 Dance
- x. 7:00 Clean up

II. New Business

- a. Copier update - Still “on order”
- b. ESSER update - Form Submitted to Complex Area Superintendent- No Feedback yet
- c. SnapRaise Update - Up to \$4,500, two weeks remaining
- d. Band Boosters typically meet at Sam Sato’s near the end of May to bring aboard more board members. Current board members, let Mr. Reid know if you would like to continue into next school year.
- e. Mr. Reid will send more emails as things get approved. Look out for the google forms for volunteers for upcoming concerts and banquet.

Next meeting Wednesday, May 4, 2022 at 6:30 p.m. Meeting adjourned at 6:50 pm.

Agenda 3.9.22

IV. Secretary’s Minutes

- a. report

V. Treasurer’s Report

- a. report

VI. Old Business

- a. [Volunteer Information Form](#)
- b. Charms Office Assistant
 - i. Data sharing agreement in progress
- c. Upcoming Expenses
 - i. Student Instrument Supply.
 - 1. [Order 1](#)
 - 2. [Order 2](#)
- d. Potential Future Events:
 - i. Q4
- e. End of year concerts @ School. Outdoors.
- f. Downbeat at 5:00/5:30 so we can use sunlight
- g. Tentative Dates:
 - i. May 9 Sixth Grade A
 - ii. May 10 Sixth Grade B
 - iii. May 11 Seventh Grade
 - iv. May 12 Eighth Grade
- ~~h. Band Banquet;~~
 - ~~a. May ?? @ 5:00 p.m.; Maui Beach Hotel~~
 - ~~i. Sign in table (1-2 people)~~

- ~~ii. Leis for special guests~~
- ~~iii. RSVPS by Band Booster Board (5/14)~~
- ~~iv. Head count due 5/15, with payment @ \$30/person~~

III. New Business

- a. Copier update - Still "on order"
- b. ESSER update - Form Submitted to Complex Area Superintendent- No Feedback yet
- c. SnapRaise Update - Some emails Entered. Will go live after Spring Break
- d. Will need to write a check for Supply Kits, still waiting on the last part of shipment.

Agenda 2.9.22

Call To Order

VII. Secretary's Minutes

- a. report

VIII. Treasurer's Report

- a. report

IX. Old Business

- a. [Volunteer Information Form](#)
- b. Charms Office Assistant
 - i. Data sharing agreement in progress
- c. Upcoming Expenses
 - i. Student Instrument Supply.
 1. Mouthpiece/accessories.
- d. Potential Future Events:
 - i. Q3
 1. Probably Virtual again.
- e. Q4
- f. Band Banquet, Omicron... Probably not
 - a. May @ 5:00 p.m.; Maui Beach Hotel
 - i. Sign in table (1-2 people)
 - ii. Leis for special guests
 - iii. RSVPS by Band Booster Board (5/14)
 - iv. Head count due 5/15, with payment @ \$30/person
 1. End of year concerts
 - a. Outside at school?
 - b. At the Mall?
 - c. Maui High?

IV. New Business

- a. Semester one virtual concert goes live Friday at 6pm

Agenda 1.12.22

Call To Order

X. Secretary's Minutes

- a. report

XI. Treasurer's Report

- a. report

XII. Old Business

- a. Visitor Industry Charity -
 - i. Check Received \$18,300
 - ii. Represents 3,300 gained
- b. [Volunteer Information Form](#)
- c. Charms Office Assistant
 - i. Data sharing agreement in progress
- d. Upcoming Expenses
 - i. More reeds/supplies - General
 - ii. 5 Class sets of Method Books. To be issued each year and returned to the band.
 1. The School Purchased Books
 - iii. Student Instrument Supply.
 1. Mouthpiece/accessories.
 2. T-Shirt
 - iv. Aloha Shirt
 1. Spend money if we might never wear it?
- e. Potential Future Events:
 - i. Q3
 1. Probably Virtual again.
 - f. Q4
 - g. Aloha Concert, MACC not doing school concerts this year
 - h. Band Banquet, Omicron... Probably not
 - a. May @ 5:00 p.m.; Maui Beach Hotel
 - i. Sign in table (1-2 people)
 - ii. Leis for special guests
 - iii. RSVPS by Band Booster Board (5/14)
 - iv. Head count due 5/15, with payment @ \$30/person
 1. End of year concerts
 - a. Outside at school?
 - b. At the Mall?
 - c. Other venues?

V. New Business

- a. Add members to the executive board, and the goal is about 5 per grade level.
- b. Semester one Virtual Concert will be posted soon.
- c. Fill out forms for auto payment for the old copier for service plan and lease.
 - i. Streamline the payment process
 - ii. 6-8 weeks to get new one
- d. Reimbursements for Purchases

- i. Classroom Supplies
 - 1. Reid - Will purchase this week, Probably a few hundred dollars
 - 2. May - \$184.64 - Reeds 2 boxes of alto and 2 boxes of clarinet reeds
- e. Priority Instrument Replacement List, Prices listed are for one instrument.
 - i. Bari Sax 1-2 ~ \$6,000
 - ii. Trombones 3-4 ~ \$1,200
 - iii. Tenor Sax 1-2 ~ \$3,000
 - iv. Flutes - 3-4 ~ \$1,000
- f. Fundraiser - Snap Fundraising.

XIII. Next Meeting:

XIV. Adjournment:

Agenda 11.29.21

Introduction

Mr Reid - Welcome

Mr. May - Welcome

Call To Order

- XV. Secretary's Minutes
 - a. none
- XVI. Treasurer's Report
 - a. none
- XVII. Old Business
 - a. Visitor Industry Charity - Check sent
- XVIII. New Business
 - a. Elections
 - i. President
 - ii. Vice President
 - iii. Treasurer
 - iv. Secretary
 - b. Volunteer Committee Chairs
 - i. Transportation
 - ii. Chaperones
 - iii. Other/Hospitality
 - c. [Volunteer Information Form](#)
 - d. [Tentative Budget](#)
 - i. From SY19-20 Pre Covid, edited for this year.
 - e. Upcoming Expenses
 - i. More reeds/supplies - General
 - ii. 5 Class sets of Method Books. To be issued each year and returned to the band.
 - iii. Student Instrument Supply.
 - 1. Mouthpiece/accessories.
 - 2. T-Shirt
 - iv. Aloha Shirt
 - f. Copier Lease
 - i. Currently pay about \$215 a month for an older machine that malfunctions.
 - ii. [Xerox Copier Option Lease](#)
 - g. Potential Future Events:
 - i. Q3
 - 1. Potential - 7th / 8th Grade Band Socials
 - 2. Need chaperones and catering
 - h. Q4
 - i. Aloha Concert, May X @ 6:30 p.m.; MACC
 - i. Transportation (4:00 p.m.)
 - ii. Leis; greeting table (5:45 p.m.)

- iii. Invitation list
- iv. Chaperones for 7th Grade Band (5:15 p.m.)
- j. 6th & 7th grade Mahalo Concert, May X @ 6:00 p.m.; MWIS cafe
 - i. Leis
 - ii. Chaperones
- k. Band Banquet, May 22 (Wed) @ 5:00 p.m.; Maui Beach Hotel
 - i. Updates
 - ii. Sign in table (1-2 people)
 - iii. Leis for special guests
 - iv. RSVPS by Band Booster Board (5/14)
 - v. Head count due 5/15, with payment @ \$30/person

XIX. Next Meeting: Jan 12, 2022 6:30 Webex

XX. Adjournment: